

# *City of Louisville*

## *Department of Parks & Recreation*

### *Parks Rules & Regulations*

Thank you for choosing one of Louisville parks for your enjoyment. To keep our parks looking their best and for user safety, please follow these rules and regulations:

#### **ALCOHOL USAGE**

Up to 5 hours of alcohol usage is allowed. **Please note: NO glass is allowed in the parks.** If the park shelter is not cleaned up after use, or if any damages occur, the renter will be assessed a fee.

Park users intending to sell alcoholic beverages or collect donations will need to apply for a liquor license in the [City Clerk's Office](#). For more information, please call 303.335.4574.

#### **AMPLIFIED SOUND**

Amplified sound, such as a microphone, is allowed with the approval of the Director of Parks and Recreation. *No amplified sound is allowed at any of the parks after 9:00pm.*

#### **ANIMALS**

All animals must be kept on a leash not to exceed fifteen feet in length, and under physical control of its owner.

- Owners are required to pick up after their animals.
- Owners are not allowed to ride a horse or any other animal in the park.

#### **BALLFIELD AND TENNIS COURT RESERVATIONS**

All ballfield and tennis court reservations are scheduled through Jesse DeGraw at the Louisville Recreation Center. Please contact him at 303.335.4909 for more information.

#### **BARBEQUE GRILLS**

None of the parks currently have grills. However, users are allowed to use their own grills. Placement of a mat or cardboard underneath the grill is requested to protect the floor surface from grease stains. Note: depositing charcoal in the park trash receptacles is prohibited.

#### **FIREWORKS & FIRES**

No fireworks are allowed in any park without the prior written consent of the Director of Parks & Recreation.

#### **GROUP SIZE**

The maximum number of people allowed for any park shelter reservation is 250. For groups exceeding 150, an additional charge of \$100 is assessed. Exception: the maximum number allowed at Memory Square Park is 100.

#### **HUNTING & FISHING**

Hunting and fishing are not allowed in any park unless posted specifically for the purpose in compliance with the wildlife laws of the State of Colorado.

### **LIVE MUSIC PERMITS**

User groups requesting live music at park shelters must have the approval of the Director of Parks & Recreation and a valid Live Music Permit which can be obtained through the [City Clerk](#) at 749 Main Street. NO live music is allowed at Community Park unless it is city-sponsored or benefits the entire community. The bandshell is not available for private reservations.

### **PARKING**

Parking spaces are limited at Cottonwood & Heritage Parks. For large groups at Heritage requiring on-street parking, a special event permit (obtainable from Meredyth Muth at City Hall—303.335.4536) is required. The cost for additional on-street parking is \$225. Please contact Peggy Jones at 303.335.4920 for more information.

### **PROPERTY**

Please do not dig, remove or destroy any tree, plant, shrub, bloom or flower in any park.

### **RESTROOM USAGE**

The parks which have restroom facilities are: Community, Cottonwood, & Heritage. These restrooms will be left unlocked until 10:00pm every day. The remaining rental parks (Annette Brand, Meadows, Memory Square, and Pirates) do not have restroom facilities of any kind (including port-o-lets).

### **SIGNAGE**

The Parks Department will post the renter's name & timeframe at the park shelters. Renters are allowed to post additional signage if needed. All additional signage must be removed at the end of the rental time.

### **TENTS AND/OR INFLATABLES**

Tents and inflatable structures are allowed and can be erected with the use of stakes no longer than 6 inches, sand or water weights. Inflatable structures are prohibited at Memory Square Park. Stakes longer than 6 inches are not allowed and if used may damage underground irrigation lines.

### **TRASH AND RECYCLABLE ITEMS**

Please do not leave any trash, cans, papers or other refuse anywhere other than the receptacles provided for such use. **Glass containers are prohibited in all parks.** We encourage recycling and most of our parks are equipped with recyclable containers.

### **VEHICLES**

Park regulations prohibit anyone driving a vehicle on to the grass for any reason. Vehicles in violation may be ticketed, or possibly towed away at owner's expense.

### **CANCELLATION OF PARK RESERVATION**

Park shelter renters needing to cancel their reservation are required to notify Peggy Jones at 303.335.4920 at least 3 days in advance of their rental date. Cancellations due to extreme weather, or those made more than 10 days in advance of the rental date will be assessed a 25% surcharge. Cancellations made less than 10 days in advance of the rental date will be assessed a 50% surcharge.

---

For more information, go to: [www.louisvillerecreation.com](http://www.louisvillerecreation.com) (click on Facilities, Rentals, Park Rentals), or contact Peggy Jones at 303.335.4920 or [peggyj@louisvilleco.gov](mailto:peggyj@louisvilleco.gov)